



## **Hawai'i State LGBTQ+ Commission**

### September Meeting Agenda

Date: September 25 , 2024

Time: 2:30 p.m.

In-person meeting location:

1390 Miller Street

2nd Floor Conference Rooms 1 & 2

Honolulu, HI 96813

Virtual meeting link:

[Join Zoom Meeting](#)

<https://zoom.us/j/97499985051?pwd=uYiQ2nqm1f6VxWBWlyqniapWcKODXE.1>

**Meeting ID: 974 9998 5051**

**Passcode: 682830**

Dial in by phone

+1 669 444 9171 US

**Commission Purpose:** [From Chapter 369, Hawai'i Revised Statutes] The legislature finds that there is a need to establish a body to improve the State's interface with members of the lesbian, gay, bisexual, transgender, queer, plus community; identify the short- and long range needs of its members; and ensure that there is an effective means of researching, planning, and advocating for the equity of this population in all aspects of state government. Accordingly, the purpose of this chapter is to establish a commission to provide for a statewide program, on a permanent and continuing basis, on the status of lesbian, gay, bisexual, transgender, queer, plus individuals in Hawai'i.

# I. Introduction and Roll Call

Reminder: members appearing remotely must identify any other adult or minors with board business who are present with them.

1. Chair Dr. Kathleen O'Dell (she/her)
2. Vice Chair Michael Golojuch Jr. (he/him)
3. Secretary (temporary) Joe Tolbe (he/him)
4. Finance Director Shanda Lewis (she/her)
5. LGBTQ+ Commissioners (4 additional voting members)
  - Sandy Harjo-Livingston (he/him/they/them)
  - Philip Steinbacher (he/him)
  - Joseph "Rocco" Vick
  - Richard Velasquez (he/him/his)
6. Ex-Officio(s) or their designees (6 non-voting members)
  - Superintendent of Education designee Beth Schimmelfennig, Director of the Department of Education, Civil Rights Compliance Office
  - President of the University of Hawai'i System designee Dr. Camaron Miyamoto, Director, Lesbian, Gay, Bisexual, Transgender & Queer+ (LGBTQ+) Center, UH Mānoa (he/him/his)
  - Director of Labor and Industrial Relations designee David Rodriguez
  - Director of Human Resources Development designee Signe Nakamura-Dureza
  - Director of Human Services designee Kristen Takushi, Cross-Enrollment Coordinator
  - Director of Health designee Thaddeus Pham (he/him), MPH, Viral Hepatitis Prevention Coordinator, Harm Reduction Services Branch

7. Comment on receipt of written testimony if any
  - a. Distribution of written testimony not received by September 23, 2024 at 8:30AM
  - b. Review (if written testimony is received at the meeting, a break for Commissioners to review testimony may be required)

## **II. New Business - Commission Governance**

1. Commissioner shares or concerns (allow 1 minute)
  - a. Public Testimony (allow 1 minute)
2. Discussion - Media and Marketing goals and next steps
  - a. Creation of a logo
    - i. Public Testimony (allow 1 minute)
    - ii. VOTE on approval of Logo
  - b. Media and marketing items for distribution
    - i. Public Testimony (allow 1 minute)
    - ii. VOTE on a budget for items for media or marketing
    - iii. VOTE on approval items for media or marketing
  - c. Participation at the Honolulu Pride parade (October 18-20)
    - i. Public Testimony (allow 1 minute)
    - ii. VOTE on approval of participation at the Honolulu Pride parade
  - d. Update on website development and discussion on procedures
    - i. Public Testimony (allow 1 minute)
    - ii. VOTE on approval of procedures for website development
  - e. Discussion on procedures for press releases
    - i. Public Testimony (allow 1 minute)
    - ii. VOTE on approval of procedures for press releases

f. Discussion of creation of other social media channels - Facebook, Instagram, Threads, or other social media

i. Public Testimony (allow 1 minute)

3. Discussion – How to support Constitutional Amendment Question #1

Information about the 2024 Proposed Amendments to the Hawai'i State Constitution, Question #1 can be found at the State of Hawai'i, Office of Elections website:

<https://elections.hawaii.gov/voting/2024-proposed-amendments-to-the-hawaii-state-constitution/>

The full text of the proposed amendment can be found here:

[https://www.capitol.hawaii.gov/sessions/session2024/bills/HB2802\\_HD1\\_.htm](https://www.capitol.hawaii.gov/sessions/session2024/bills/HB2802_HD1_.htm)

a. Public Testimony (allow 1 minute)

b. VOTE on approval of how the Commission will support Constitutional Amendment Question #1.

4. Discussion - Availability for travel protocol training

a. Public Testimony (allow 1 minute)

5. Discussion – Update on the hiring process for the secretary position

a. Public Testimony (allow 1 minute)

6. Discussion - Update on YouTube Channel

a. Public Testimony (allow 1 minute)

### **III. Commission Action Items**

1. Discussion on how to facilitate communication with the public, media, and marketing. Potential options include, but are not limited to, permitted interaction groups, a committee, or delegation of this function to a Commissioner with support of another Commissioner.

a. Public Testimony (allow 1 minute)

b. VOTE on how to address communication with the public, media, and marketing.

2. Discussion on approval of the 2024-2025 LGBTQ+ Commission budget

a. Public Testimony (allow 1 minute)

b. VOTE on approval of the 2024-2025 LGBTQ+ Commission budget

## IV. Strategic Planning

1. Discussion on meeting the statutory duties of the LGBTQ+ Commission pursuant to HRS §369-5

(1) Act as a central clearinghouse and coordinating body for governmental and nongovernmental activities and information relating to the status of the lesbian, gay, bisexual, transgender, queer, plus community in the State;

(2) Create public awareness and understanding of the responsibilities, needs, potentials, and contributions of the lesbian, gay, bisexual, transgender, queer, plus community and their roles in the changing society;

(3) Recommend legislative and administrative action on equal treatment and opportunities for members of the lesbian, gay, bisexual, transgender, queer, plus community;

(4) Encourage a long-range program of education of members of the lesbian, gay, bisexual, transgender, queer, plus community in their political rights and responsibilities, particularly with respect to their voting duties;

(5) Maintain contacts with appropriate federal, state, local, and international agencies concerned with the status of the lesbian, gay, bisexual, transgender, queer, plus community;

(6) Cooperate and collaborate with national groups on the status of the lesbian, gay, bisexual, transgender, queer, plus community and arrange for participation by representatives of the State in White House conferences and other national conferences;

(7) Administer funds allocated for the commission's work, including accepting, disbursing, and allocating funds that may become available from other governmental and private sources; provided that all funds shall be disbursed or allocated in compliance with any specific designation stated by the donor; provided further that in the absence of any specific designation, the funds shall be disbursed or allocated to projects related to any of the purposes of this chapter; and

(8) Submit to the governor and legislature an annual report with recommendations.

a. Public Testimony (allow 1 minute)

2. Discussion of potential Committees or Permitted Interaction Groups for the LGBTQ+ Commission based on the statutory goals
  - a. Public Testimony (allow 1 minute)
  - b. VOTE on those Committees or Permitted Interaction Groups

## V. Future Meeting Topics or Speakers

1. Community shares or concerns - Public Testimony (allow 1 minute)
2. Chairperson to create the future agenda, including:
  - a. 2025 Legislative Priorities for the LGBTQ+ Commission

## VII. Adjournment

### **Additional meeting information:**

**Written and oral testimony will be accepted. Written testimony must be received by September 23, 2024, at 8:30 a.m. to be included in the board packet.** Written testimony received after that time will be distributed to the Commissioners at the meeting. Written testimony may be submitted as follows:

By email: [hawaiiastatelgbtqpluscommission@gmail.com](mailto:hawaiiastatelgbtqpluscommission@gmail.com)

By postal mail: LGBTQ+ Commission  
C/o The Department of Human Services  
PO Box 339  
Honolulu, Hawaii 96809-0339

- Written testimony may include the words "Public Testimony" with the agenda item number and description in the subject line to aid the Commission in reviewing the testimony.
- Written testimony submitted to the Commission will be treated as a public record, and any contact information contained therein will be available for public inspection and copying.

Request for auxiliary aids:

If you need an auxiliary aid/service or other accommodation due to a disability, contact Kristen Takushi at [ktakushi@dhs.hawaii.gov](mailto:ktakushi@dhs.hawaii.gov) or call (808)586-4877 as soon as possible, preferably by **September 23, 2024**. Requests made as early as possible will be more likely to be fulfilled.

Upon request, this notice is available in alternate/accessible formats.