This is an in-person meeting. All participating Board members will be at our public meeting location. The Board offers the public the courtesy of participating online from nonpublic locations. If the online audio or video stops working, the in-person meeting will keep going. To learn how to join online, go to https://boe.hawaii.gov/participate-virtually/.

STATE OF HAWAIʻI
BOARD OF EDUCATION
PAPA HOʻONAʻAUAO
AUDIT COMMITTEE

MEMBERS

Mary Hattori, Committee Chairperson
Elynne Chung, Committee Vice Chairperson

Wesley Lo

NOTICE OF MEETING
Thursday, September 10, 2026
11:30 a.m.

Public Meeting Location
Queen Liliʻuokalani Building
1390 Miller Street, Room 404
Honolulu, Hawaiʻi 96813

Courtesy Virtual Meeting Information
Register to join the WebEx meeting online:
https://hidoe-events.webex.com/weblink/register/r8a5694438f03d95e3a30657ebb381006
Webinar number: 2558 460 5762
Webinar password: joinmeeting (56466338 when dialing in from a phone/video system)

Join by phone:
1-844-992-4726 United States Toll Free
Access code: 2558 460 5762
Webinar password: 56466338

AGENDA

The Audit Committee (Committee) will accept public testimony with each agenda item.

List of documents distributed to Committee members before the meeting

I. Call to order

II. Approval of meeting minutes of June 18, 2026, Audit Committee meeting

III. Presentation of the Use of Facilities Audit of the Department of Education
- **A. Internal Audit Office report**
- **B. Department update on corrective action plan**

IV. Action on updated Internal Audit charter

V. Adjournment

The meeting agenda and materials are online on the Board's website here: https://boe.hawaii.gov/agendas/. To get on the mailing list, visit the Board's website here: https://boe.hawaii.gov/.

The Board offers a live broadcast of its meetings as a courtesy to the public. You can find instructions for joining the live broadcast here: https://boe.hawaii.gov/participate-virtually/.

If you need special assistance or an auxiliary aid/service to participate in this meeting (like a sign interpreter, interpreter for a language other than English, or wheelchair accessibility), contact Board office staff at (808) 586-3334 and/or BOE.Hawaii@boe.hawaii.gov. Contact us as soon as possible, but preferably at least three days before the meeting. Requests made early are more likely to be fulfilled.

PUBLIC TESTIMONY

Under Hawai'i's Sunshine Law (chapter 92, Hawaii Revised Statutes), all testimony, both written and spoken, must be about an item on the agenda.

Written Testimony

The Board accepts written testimony on any agenda item. We strongly encourage this as the primary way to submit testimony.

All testimony is posted publicly and permanently on the Board's website, and referenced in meeting minutes. Remove or block out any personal information you do not want posted (like your name, email, phone number, or picture).

You can submit written testimony:

- Online using the appropriate form here: https://boe.hawaii.gov/submit-testimony/. Fill out one form for each agenda item you want to comment on; or
- By mail to: Hawai'i State Board of Education, P.O. Box 2360, Honolulu, Hawai'i 96804.

Written testimony received more than three business days before the meeting will be sent to Board members and posted on the website's meeting agenda. Written testimony received after this time but before the meeting will also be posted on the website's meeting agenda by the start of the meeting. Any written testimony received after the last posting of testimony before the meeting and up until 11:59 p.m. of the meeting day will be posted as late testimony.

Oral Testimony

The Board accepts oral testimony in person and as a courtesy, also online. To sign up to testify either in person or online, fill out the appropriate form here: https://boe.hawaii.gov/submit-testimony/. Fill out one form for each agenda item you want to testify on.

- **For in-person testimony:** Come to the table when your name is called.
- **For online testimony:**
    - You must register and log in to the WebEx meeting online using the details in the meeting agenda. Use the exact same name, including any alias, you used on the sign-up form. We cannot call on you if you use a different name.
    - All testifiers must use their computer audio to participate. We cannot call on you if you call in only by phone. Test your speakers and microphone beforehand to make sure they work.
    - During the meeting, your microphone should be muted until it is your turn to testify. When your name is called, a message will appear asking you to unmute. If we cannot hear you, we will call the next testifier.
    - For remote meetings, a message will also appear asking you to turn on your camera. If you wish to be on camera, turn on the camera. Test your camera beforehand to make sure it works.
    - We may turn off a participant's audio or video if needed.
    - For detailed steps on how to join online, go to https://boe.hawaii.gov/participate-virtually/.

Board office staff will call on testifiers by agenda item. You can only testify on an agenda item once, even if you signed up multiple times for the same item. When

it is your turn to testify, say your name, organization, and position if you have one, and the agenda item you are speaking on.

Each person has three minutes to testify, but the chairperson may change this time. You will hear a single bell when you have 30 seconds left. You will hear a double bell when your time is over, and your microphone may be automatically muted. Testifiers cannot give their time to other people.

Upon request, this notice is available in alternative/accessible formats.

Mary Hattori, Committee Chairperson